



(Principal)

OFFICE OF THE PRINCIPAL
GOVT. GIRDARI LAL DOGRA MEMORIAL DEGREE COLLEGE
HIRANAGAR (J&K)

Website: <http://www.gldmdchiranaagar.in> E-mail: hiranaagaradc@gmail.com
Ph. No: 1922295455 M.No: 94192-17137

No: HC/2021/855

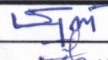
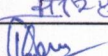
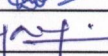
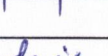

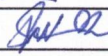


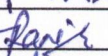
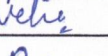

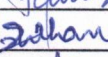
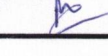
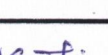
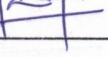
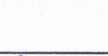
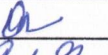
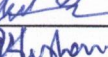
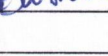

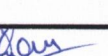
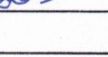
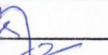
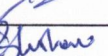
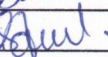
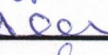

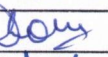
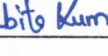

Date: 17/09/2021

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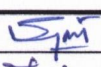
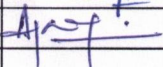
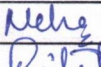
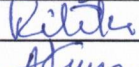
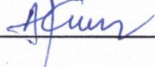

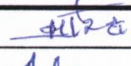
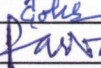
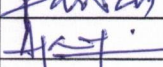
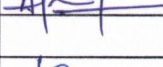

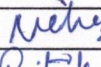
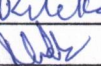
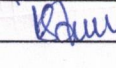
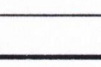

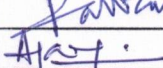
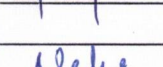
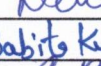
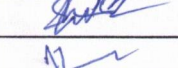
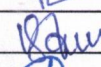

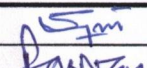
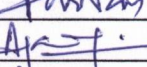
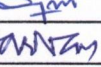
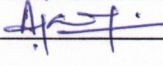
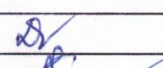
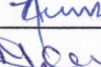
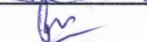


The following committees are constituted for the session 2021-22, for smooth functioning of the college. The respective conveners are required to plan in advance their strategies for action, within the terms of reference, and maintain record of all the meeting notices, minutes of the meeting, comparative statements (wherever applicable), and copy of work / supply order etc. All to note please.

COMMITTEE COMPOSITION		Signature	TERMS OF REFERENCE
1. College Advisory Committee			
Prof. Sujat Khan	Convener		The advisory shall be required to keep advising / suggesting /recommending the measures to college administration, as warranted for the overall development of college and in the light of any situation, for safeguarding the interest of institution, students and staff. The committee shall have to be proactive for ensuring that college proceeds in earnest to realize its stated vision.
Prof. Gurdial	Member		
Dr. Davinder Kour	Member		
Prof. Rakesh Sharma	Member		
Prof. Arun Kumar	Member		
Prof. Parveen Sharma	Member		
Prof. Ajay Kumar Sharma	Member		
Dr. Anju Rani	Member		
Prof. Kiran Thapa	Member		
Ms. Reetu Bhushan	Member		
2. College Development Committee			
Prof. Sujat Khan	Convener		The committee shall formulate plan for development of the college during the month of July and after approval by the college administration get it included in the Annual Action Plan. The domain of the committee shall be to conceptualize the new developmental plans, covering the areas of academics, Skill development, sports, parking facility for students and staff, repair and renovation of the existing infrastructure, up-gradation of the lab facilities etc. The committee is required to record the minutes of all the meetings to be held every fortnightly.
Dr. Davinder Kour	Member		
Prof. Rakesh Sharma	Member		
Prof. Arun Kumar	Member		
Prof. Parveen Sharma	Member		
Prof. Bhawana Jamwal	Member		
Prof. Manjot Singh	Member		
Prof. Kamlesh Kumari	Member		
Dr. Arun Kumar	Member		
Mr. Vikram Singh	Member		
College Accountant/ Cashier	Member		
3. Purchase Committee			
Prof. Gurdial	Convener		The committee shall have the mandate to recommend and facilitate the purchase of scientific material and equipments furniture, stationary, teaching aids as required by different teaching departments after observing following the codal formalities and have all the minutes of meetings recorded and approved by the Principal. Committee is required to meet after every 15 days to sort out the submitted requirements and place order through GeM Portal.
Prof. Arun Kumar	Member		
Prof. Parveen Sharma	Member		
Dr. Jyoti Rani	Member		
Dr. Sukhdeep Singh Sasan	Member		
Prof. Manjot Singh	Member		
Prof. Chinkey Sangral	Member		
Dr. Arun Kumar	Member		
Dr. Anil Kumar Dogra	Member		
Ms. Reetu Bhushan	Member		
College Accountant/ Cashier	Member		

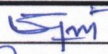


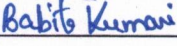


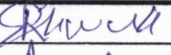







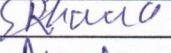


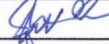

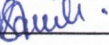


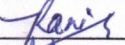
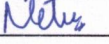




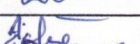

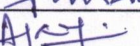




Principal
G.L.D.M. Degree College
Hiranagar

COMMITTEE COMPOSITION		Signature	TERMS OF REFERENCE
4. UGC Committee			
Prof. Sujat Khan	Convener		The Committee shall draw up the proposals for seeking financial assistance, as available under different scheme floated by UGC for submission to the funding agency immediately after the accreditation of college by NAAC Banglore. Further, the committee shall evaluate and recommend the project/proposals submitted by group of Teachers for onward submission.
Prof. Gurdial	Member		
Dr. Davinder Kour	Member		
Prof. Ajay Kumar Sharma	Member		
Dr. Anju Rani	Member		
Dr. Jyoti Rani	Member		
Dr. Sukhdeep Singh Sasan	Member		
Dr. Arun Kumar	Member		
Dr. Preeti Verma	Member		
5. RUSA Committee			
Prof. Parveen Sharma	Convener		The committee shall formulate proposals related to college development as per the provisions provided under RUSA Scheme for financial assistance, keep monitoring such proposals and their implementation,, if sanctioned, and maintain the record of fund utilization.
Dr. Jyoti Rani	Member		
Prof. Neha Bhagat	Member		
Prof. Manjot Singh	Member		
Prof. Arvind Kumar	Member		
Ms. Reetu Bhushan	Member		
College Accountant/ Cashier	Member		
6. AISHE/NIRF Committee			
Prof. Ajay Kumar Sharma	Nodal Officer AISHE		The Nodal Officers shall ensure timely submission of correct authentic data on AISHE and NIRF Website in time and also maintain the record of the same. Other committee members shall assist the nodal officers for collection, tabulation, verification and submission of the data.
Dr. Anju Rani	Nodal Officer NIRF		
Prof. Manjot Singh	Member		
Dr. Arun Kumar	Member		
Ms. Reetu Bhushan	Member		
College Accountant/ Cashier	Member		
Computer Assistant	Member		
7. GSCASH			
Dr. Davinder Kour	Convener		The committee needs to be pro-active so that the acts of sexual harassment do not happen on campus. In the event of any such incident or complaint, the committee shall immediately intake a probe without naming or publicizing the name of the victim .The action against the person, found guilty or harassment shall be recommended by the committee to the college administration without any delay.
Prof. Bhawana Jamwal	Member		
Prof. Kiran Thapa	Member		
Prof. Chinkey Sangral	Member		
Ms. Reetu Bhushan	Member		
Mr. Vikram Singh	Member		
Prof. Meena Devi	Member		
8. Internal Complaint Committee			
Prof. Gurdial	Convener		The Committee shall ensure the compliance of the college administrative orders by the staff and students and facilitate in removing the bottle necks, if any, in the way of their implementation and also resolve the issue related to internal complaints.
Dr. Davinder Kour	Member		
Prof. Babita Kumari	Member		
Prof. Kamlesh Kumari	Member		
Dr. Arun Kumar	Member		
Prof. Nidhi Jarngal	Member		
Dr. Usha Rani	Member		
Dr. Bharat Bhushan	Member		


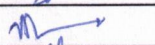
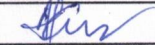
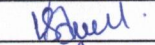
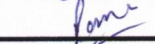
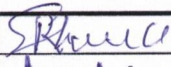
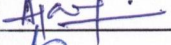
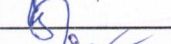


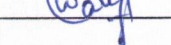

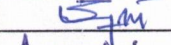
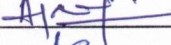


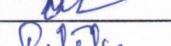
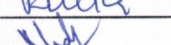
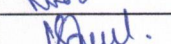
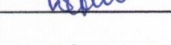


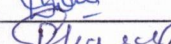
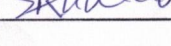
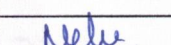
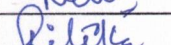
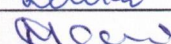

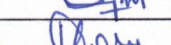
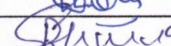
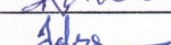
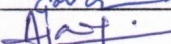
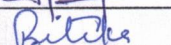
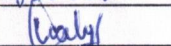
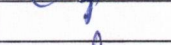


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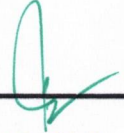
COMMITTEE COMPOSITION		Signature	TERMS OF REFERENCE
9. Anti-Ragging Committee			
Prof. Sujat Khan	Convener		The committee shall be required to stay proactive in order to ensure that students do not resort to the practice of ragging .The committee shall ensure that anti-ragging message with the contact number of the administration, police and committee are displayed on campus .Any report of ragging shall be dealt by the committee as per the stated provisions punishment and recommend the same to the college administration.
Prof. Ajay Kumar Sharma	Member		
Prof. Bhawana Jamwal	Member		
Prof. Neha Bhagat	Member		
Prof. Ritika	Member		
Prof. Arvind Kumar	Member		
Dr. Preeti Verma	Member		
Prof. Mukesh Kumar	Member		
10. Discipline Committee			
Prof. Gurdial	Convener		This committee shall ensure proper discipline by the students on campus, ensure that they follow the stated code of conduct and recommended the necessary action to college Principal, in the event of any misconduct / indiscipline by the students. The committee shall adopt a proactive approach by forming 3 sub-groups of 4-5 members each and each sub-group shall be responsible for maintenance of college discipline for 2 days in a week. The duty roster may be drawn up after taking the availability of member into consideration and may be rotated after every 2 weeks. Further committee will ensure frequent records of Faculty members in the Campus during their vacant periods in group of 4 to 5 members.
Prof. Arun Kumar	Member		
Prof. Parveen Sharma	Member		
Prof. Ajay Kumar Sharma	Member		
Prof. Bhawana Jamwal	Member		
Prof. Kiran Thapa	Member		
Dr. Sukhdeep Singh Sasan	Member		
Prof. Neha Bhagat	Member		
Prof. Ritika	Member		
Prof. Nidhi Jarngal	Member		
Mr. Vikram Singh	Member		
Dr. Preeti Verma	Member		
Dr. Bharat Bhushan	Member		
11. Student Welfare Committee			
Prof. Parveen Sharma	Convener		The committee shall arrange for the conduct of students council elections during the month of August/September and also facilitate mentoring of all the students.
Prof. Ajay Kumar Sharma	Member		
Dr. Anju Rani	Member		
Prof. Neha Bhagat	Member		
Prof. Babita Kumari	Member		
Dr. Arun Kumar	Member		
Dr. Anil Kumar Dogra	Member		
Mr. Vikram Singh	Member		
Prof. Mukesh Kumar	Member		
12. Grievances Redressal Committee			
Prof. Sujat Khan	Convener		Grievance redressal is of paramount significance in an educational institution. The committee is required to keep track of any grievance /complaint redressal request, submitted on line by the students / parents and process its redressal. The committee shall also notify the outcome of the enquiry for the information of the complaint within 10 days from the date of lodging of the complaint
Prof. Parveen Sharma	Member		
Prof. Ajay Kumar Sharma	Member		
Prof. Bhawana Jamwal	Member		
Prof. Chinkey Sangral	Member		
Prof. Arvind Kumar	Member		
Prof. Meena Devi	Member		
College Accountant/ Cashier	Member		

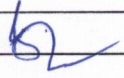
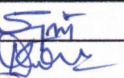
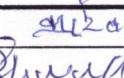
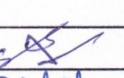
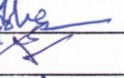
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COMMITTEE COMPOSITION		Signature	TERMS OF REFERENCE
13. Minority Cell			
Prof. Sujat Khan	Convener		The committee shall maintain a list of minority students a keep guiding them about different provision of reservation benefits and facility of scholarships available to them.
Prof. Kiran Thapa	Member		
Dr. Sukhdeep Singh Sasan	Member		
Prof. Babita Kumari	Member		
Prof. Kamlesh Kumari	Member		
Prof. Chinkey Sangral	Member		
Dr. Usha Rani	Member		
14. Post-Matric Scholarship Committee			
Prof. Rakesh Sharma	Convener/		The Nodal officer shall ensure registration of the institute on various state/national level scholarship/financial assistance portals. The committee shall keep guiding the students about provisions and eligibilty of scholarships available to them. It shall facilitate students for filling of scholarship forms (fresh as well as renewal), and their verification so that no eligible student is left behind. Beside the committee shall ensure distribution of Scholarship and maintain the record of the beneficiaries.
Prof. Ajay Kumar Sharma	Member		
Prof. Kiran Thapa	Member		
Dr. Sukhdeep Singh Sasan	Member		
Prof. Chinkey Sangral	Member		
Dr. Anil Kumar Dogra	Member		
Prof. Meena Devi	Member		
Prof. Mukesh Kumar	Member		
15. Financial Aid Committee			
Prof. Rakesh Sharma	Convener		The committee is required to invite applications from finanically weak students who are orphan/ half orphan/ belonging to BPL/AAY families or otherwise as found very genuine; and have not availed finacial assistance from any other scholarship scheme. The Committee shall scrutinize the applications, shortlist the eligible students on the basis of the merit and also the financial position of the family and recommend the same for scholarship. The committee shall be responsible for maintaining all the record of the beneficiaries students
Prof. Ajay Kumar Sharma	Member		
Dr. Anju Rani	Member		
Prof. Babita Kumari	Member		
Dr. Arun Kumar	Member		
Prof. Nidhi Jarngal	Member		
Mr. Vikram Singh	Member		
Dr. Preeti Verma	Member		
College Accountant/ Cashier	Member		
16. Women Counselling Cell			
Dr. Davinder Kour	Convener		The college being a co-educational institution with predominant strength of girl students, the cell shall be required to keep counseling the female students from time to time.
Dr. Anju Rani	Member		
Dr. Jyoti Rani	Member		
Prof. Neha Bhagat	Member		
Prof. Kamlesh Kumari	Member		
Prof. Ritika	Member		
Prof. Nidhi Jarngal	Member		
Dr. Preeti Verma	Member		
College Accountant/ Cashier	Member		
17. Career Counselling Cell			
Dr. Davinder Kour	Convener		The committee is required to stay updated about future academic / job prospects for degree students and keep conducting counseling sessions for students, besides arranging for the visits of professional Career Counselors and employer from corporate sector.
Prof. Arun Kumar	Member		
Prof. Parveen Sharma	Member		
Prof. Ajay Kumar Sharma	Member		
Dr. Anju Rani	Member		
Prof. Kiran Thapa	Member		
Prof. Chinkey Sangral	Member		
Prof. Nidhi Jarngal	Member		
Dr. Preeti Verma	Member		
College Accountant/ Cashier	Member		

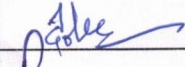
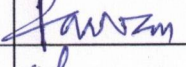
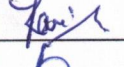

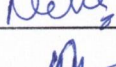



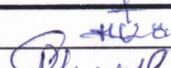
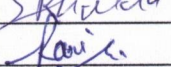
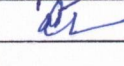


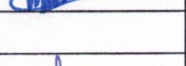

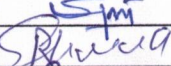
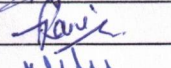
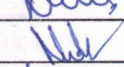
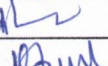
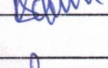
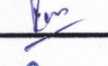
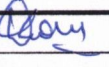

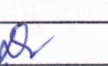
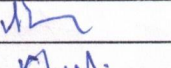
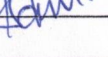


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COMMITTEE COMPOSITION		Signature	TERMS OF REFERENCE
18. NCC Committee			
Dr. Sukhdeep Singh Sasan	Convener		The committee shall enroll the students, desirous of joining college NCC, oversee the conduct of parades and other required NCC drills, and arrange for the participation of NCC cadets in the National and international camps.
Dr. Arun Kumar	Member		
Dr. Anil Kumar Dogra	Member		
Prof. Arvind Kumar	Member		
Mr. Vikram Singh	Member		
College Accountant/ Cashier	Member		
19. NSS Committee			
Prof. Rakesh Sharma	Convener		
Prof. Ajay Kumar Sharma	Member		
Prof. Kiran Thapa	Member		
Prof. Chinkey Sangral	Member		
Dr. Arun Kumar	Member		
Dr. Usha Rani	Member		
Dr. Preeti Verma	Member		
20. Sports Committee			
Prof. Sujat Khan	Convener		The committee shall be required to select the students for different sports games, organize inter-college sport tournaments, and ensure participation of college teams in different sports competition organized by the University of Jammu. The committee shall ensure the development and maintenance of sports infrastructure and purchase of sport goods after following due codal formalities.
Prof. Ajay Kumar Sharma	Member		
Prof. Kiran Thapa	Member		
Dr. Sukhdeep Singh Sasan	Member		
Prof. Manjot Singh	Member		
Prof. Ritika	Member		
Prof. Nidhi Jarngal	Member		
Mr. Vikram Singh	Member		
Dr. Preeti Verma	Member		
College Accountant/ Cashier	Member		
21. Cultural Committee			
Dr. Davinder Kour	Convener		To hone the talent of the students, this committee is required to identify and nurture talent among the students for dancing, singing, painting etc. The committee shall encourage and inspiring the students and arrange for performing cultural events in the college on the occasion of Annual Day Celebration, academic events, etc.
Prof. Rakesh Sharma	Member		
Dr. Anju Rani	Member		
Prof. Neha Bhagat	Member		
Prof. Ritika	Member		
Prof. Meena Devi	Member		
Prof. Mukesh Kumar	Member		
Dr. Bharat Bhushan	Member		
22. Literary Committee			
Prof. Sujat Khan	Convener		With the objective of enriching the academic ambience and nurturing the proficiency of students, the committee is tasked with the organization of debates, quizzes, poster making competition, seminars, symposia, Display Your talent, etc. The committee shall draw up schedule for such activities in the II week of August and January for the Odd and even semesters respectively.
Dr. Davinder Kour	Member		
Prof. Rakesh Sharma	Member		
Prof. Arun Kumar	Member		
Prof. Ajay Kumar Sharma	Member		
Prof. Ritika	Member		
Dr. Usha Rani	Member		
Dr. Bharat Bhushan	Member		
College Accountant/ Cashier	Member		

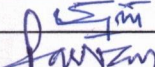
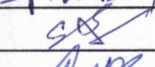

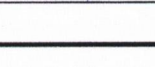
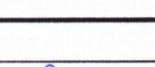

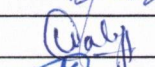

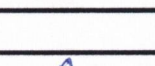
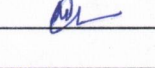
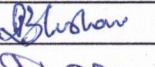
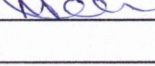
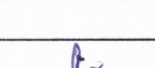
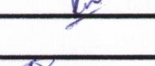
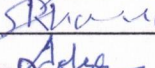
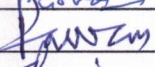
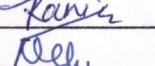
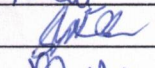
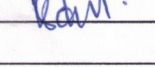
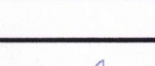
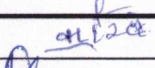
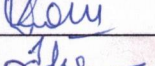
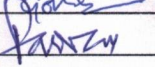
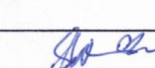
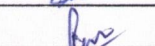


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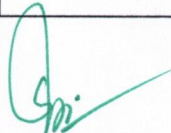
COMMITTEE COMPOSITION		Signature	TERMS OF REFERENCE
23. Hospitality Protocol Committee			
Prof. Bhawana Jamwal	Convener		This committee shall be required to arrange for the bouquet for presentation to VIP's on their visit to college, make arrangements for refreshment /lunch etc in the event of any college function
Prof. Kiran Thapa	Member		
Prof. Kamlesh Kumari	Member		
Prof. Chinkey Sangral	Member		
Dr. Anil Kumar Dogra	Member		
Mr. Vikram Singh	Member		
Dr. Usha Rani	Member		
24. Public Relations/ Media Committee			
Prof. Sujat Khan	Convener		The committee is required to record the proceeding of the events organized by the college and mail the press release to the print media on the same day.
Dr. Davinder Kour	Member		
Prof. Rakesh Sharma	Member		
Dr. Sukhdeep Singh Sasan	Member		
Prof. Babita Kumari	Member		
Dr. Usha Rani	Member		
Dr. Preeti Verma	Member		
25. Library Committee			
Prof. Gurdial	Convener		This committee shall be required to seek the requisition list of books and magazines from Heads of the teaching Departments, recommend and facilitate the purchase of such books from authorized publishers /book sellers. Besides, the committee shall also facilitate the purchase of Newspapers, magazines and periodicals for the library and also look after the proper maintenance of the library.
Prof. Rakesh Sharma	Member		
Prof. Bhawana Jamwal	Member		
Prof. Babita Kumari	Member		
Prof. Ritika	Member		
Ms. Reetu Bhushan	Member		
Dr. Usha Rani	Member		
Prof. Meena Devi	Member		
College Accountant/ Cashier	Member		
26. Printing & Publication Committee			
Prof. Arun Kumar	Convener		The Committee is required to invite articles from the students and faculty for the college magazine , edit the write-ups and facilitate the publication ,. Besides, the committee is also tasked with the publication of college Newsletter and admission Brochure. Further, committee is directed to get the stationery and examination related Articles/Items after observing codal formalities.
Dr. Sukhdeep Singh Sasan	Member		
Prof. Ritika	Member		
Prof. Arvind Kumar	Member		
Ms. Reetu Bhushan	Member		
Prof. Meena Devi	Member		
Prof. Mukesh Kumar	Member		
College Accountant/ Cashier	Member		
27. Time-Table Committee			
Prof. Arun Kumar	Convener		The committee shall timely formulate a clash-free time-table that is suitable to students, while optimally utilizing the available class rooms and learning resources.
Dr. Sukhdeep Singh Sasan	Member		
Prof. Babita Kumari	Member		
Prof. Kamlesh Kumari	Member		
Dr. Anil Kumar Dogra	Member		
Prof. Meena Devi	Member		


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COMMITTEE COMPOSITION		Signature	TERMS OF REFERENCE
28. Examination Committee			
Prof. Arun Kumar	Convener		The committee shall be required to facilitate the timely and smooth conduct of internal Assessment Test in theory and practical through a centralized datesheet and also make necessary arrangement for the fair and smooth conduct of semester-end exams. Besides, the committee shall draw up a schedule for display of award rolls of internal assessment (theory/practical) by the respective Heads of the Teaching Departments. The committee shall ensure timebound redressal to grievance, if any, in respect of the marks awarded in order to have maximum transparency and student satisfaction. The committee shall compile the inspected internal assessment awards of all the subjects and ensures its timely submission to University. The committee is also required to facilitate the inspection of Internal Assessment Record and its final submission to University of Jammu. All the decisions shall be taken by the committee in consultation with the heads of the departments and the minutes of such meeting shall be recorded and got approved from the Principal before notification.
Prof. Parveen Sharma	Member		
Dr. Jyoti Rani	Member		
Prof. Kiran Thapa	Member		
Prof. Neha Bhagat	Member		
Prof. Manjot Singh	Member		
Prof. Kamlesh Kumari	Member		
Prof. Arvind Kumar	Member		
Prof. Mukesh Kumar	Member		
29. Canteen Committee			
Prof. Gurdyal	Convener		This committee shall facilitate the award of contract to a private party with previous experience to run a canteen, after publication of tender notice in the leading newspaper, ensure the quality of snacks served to students, and maintenance of hygienic environs.
Prof. Rakesh Sharma	Member		
Dr. Jyoti Rani	Member		
Prof. Manjot Singh	Member		
Prof. Kamlesh Kumari	Member		
Prof. Ritika	Member		
Mr. Vikram Singh	Member		
Prof. Mukesh Kumar	Member		
Dr. Bharat Bhushan	Member		
College Accountant/ Cashier	Member		
30. Tour and Picnic Committee			
Prof. Sujat Khan	Convener		The committee shall, in the month of August, finalize the Picnic and subject tour / field visit destinations in consultation with the concerned subject teachers, students and the college administration and facilitate the college in organizing such visit for students by arranging the transport facility after due process of inviting tenders from the transport companies. The committee shall be required to record minutes of all meeting and recommend to Principal for approval.
Prof. Rakesh Sharma	Member		
Dr. Jyoti Rani	Member		
Prof. Neha Bhagat	Member		
Prof. Nidhi Jarngal	Member		
Dr. Anil Kumar Dogra	Member		
Mr. Vikram Singh	Member		
Dr. Bharat Bhushan	Member		
College Accountant/ Cashier	Member		
31. College Beautification Committee			
Dr. Davinder Kour	Convener		The committee is entrusted with the task of facilitating the proper maintenance and beautification of campus. The committee shall also ensure that college building stay sticker poster free.
Prof. Bhawana Jamwal	Member		
Prof. Babita Kumari	Member		
Prof. Kamlesh Kumari	Member		
Prof. Chinkey Sangral	Member		
Dr. Anil Kumar Dogra	Member		
Mr. Vikram Singh	Member		
Dr. Bharat Bhushan	Member		

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COMMITTEE COMPOSITION		Signature	TERMS OF REFERENCE
32. Website Designing/Maintenance Committee			
Prof. Sujat Khan	Convener		The committee shall keep innovating the college website, updating it from time to time, besides ensuring its proper maintenance.
Prof. Parveen Sharma	Member		
Dr. Sukhdeep Singh Sasan	Member		
Dr. Arun Kumar	Member		
Prof. Arvind Kumar	Member		
Computer Assistant	Member		
33. RTI Committee			
Prof. Nidhi Jarngal	Convener		The committee shall submit the complete and relevant information as sought under RTI act within the stipulated time and also maintain the record of the same.
Dr. Anil Kumar Dogra	Member		
Prof. Arvind Kumar	Member		
Dr. Usha Rani	Member		
Prof. Mukesh Kumar	Member		
Section officer/ Sr. Asstt.	Member		
34. Bus and Genset Committee			
Prof. Manjot Singh	Convener		The committee shall manage the operation of the buses for facilitating the students transport. The maintenance shall be borne by the college while fuel shall be met out of the bus fee to be charged from the students availing the facility. The committee shall also maintain the use of Genset/power generator in case of electric power cuts/power failures.
Prof. Arvind Kumar	Member		
Ms. Reetu Bhushan	Member		
Prof. Meena Devi	Member		
Prof. Mukesh Kumar	Member		
Dr. Bharat Bhushan	Member		
College Accountant/ Cashier	Member		
35. Local Fund/ Casual Labour Committee			
Prof. Rakesh Sharma	Convener		The requirement of daily waged, need based, non-teaching staff, shall be evaluated by the committee and recommended to the administration for their engagement. Besides, the committee shall also attend to the engagement of casual labourers as and when required; and maintain their muster roll register and recommend payment.
Prof. Arun Kumar	Member		
Prof. Parveen Sharma	Member		
Dr. Jyoti Rani	Member		
Prof. Neha Bhagat	Member		
Dr. Arun Kumar	Member		
Mr. Vikram Singh	Member		
College Accountant/ Cashier	Member		
Section officer/ Sr. Asstt.	Member		
36. Academic Arrangement Committee			
Prof. Gurdial	Convener		The committee shall verify the genuineness of the demand of teaching faculty on Need basis/ Academic Arrangement Basis as per the workload of the various teaching departments and UGC/ Hr. Edu. Deptt. Guidelines; and recommend the number to the Nodal principal well in time. Besides the committee shall exercise the process of verification of original documents and calculation of merit of each candidate engaged as Academic Arrangement/ need based.
Dr. Davinder Kour	Member		
Prof. Arun Kumar	Member		
Prof. Parveen Sharma	Member		
Prof. Bhawana Jamwal	Member		
Dr. Arun Kumar	Member		
Section officer/ Sr. Asstt.	Member		


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